



# CHEMUNG COUNTY

217 Madison Avenue • Elmira, NY 14901

(607) 737-2843

POSITION(S) APPLIED FOR: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_

THIS APPLICATION MUST BE FILLED OUT COMPLETELY AND CAREFULLY. PLEASE PRINT IN INK OR TYPE. ADDITIONAL INFORMATION, INCLUDING A RESUMÉ, ALTHOUGH NOT REQUIRED, MAY BE ATTACHED.

CHEMUNG COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.

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NAME: \_\_\_\_\_  
(Last) (First) (Initial)

SOCIAL SECURITY #: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

LOCAL ADDRESS: \_\_\_\_\_  
(Street) (P.O. Box) (City) (State & Zip) (Phone)

SCHOOL ADDRESS: \_\_\_\_\_  
(Street) (P.O. Box) (City) (State & Zip) (Phone)

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Are you under 18 years of age  Yes  No

If yes, or if minimum or maximum age limits are established for the position applied for, enter your date of birth here.

Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

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Fill in the city, village or town, county and state of which you are an actual permanent legal resident and indicate for how long you have been residing there continually, up to and including the date of this application.

NAME	YEARS	MONTHS
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SCHOOL DISTRICT: \_\_\_\_\_

CITY OR VILLAGE OF: \_\_\_\_\_

TOWN OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

STATE OF: \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

**Check appropriate box to the right of each question.**

If you answer yes to any of the following questions, you may give specifics by attaching an additional sheet to this application. If you elect not to provide specifics, however, or if such explanation is insufficient, you may be required to submit further information. None of the following circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the duties and responsibilities of the position(s) for which you are applying.

- A) Were you ever dismissed or discharged from any employment for reasons other than lack of work or funds?  Yes  No
- B) Did you ever resign from any employment rather than face dismissal?  Yes  No
- C) Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under other than honorable circumstances?  Yes  No
- D) Have you ever been convicted of any crime (felony or misdemeanor)?  Yes  No
- E) Have you ever forfeited bail bond posted to guarantee your appearance in court to answer to any criminal charge?  Yes  No
- F) Are you now under charges for any crime?  Yes  No

**WORK EXPERIENCE** List most recent position first. If you have no work experience, please list three references — not relatives. **(THIS PART MUST BE COMPLETED INCLUDING FULL ADDRESSES.)**

NAME AND ADDRESS OF EMPLOYER/REFERENCE	DATES OF EMPLOYMENT	POSITION & DUTIES (Include reason for leaving)	SUPERVISOR
			Name: _____
	to		Title: _____
			Phone: _____

NAME AND ADDRESS OF EMPLOYER/REFERENCE	DATES OF EMPLOYMENT	POSITION & DUTIES (Include reason for leaving)	SUPERVISOR
			Name: _____
	to		Title: _____
			Phone: _____

NAME AND ADDRESS OF EMPLOYER/REFERENCE	DATES OF EMPLOYMENT	POSITION & DUTIES (Include reason for leaving)	SUPERVISOR
			Name: _____
	to		Title: _____
			Phone: _____

May we contact the employers, or references, listed above?  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

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THIS SECTION MUST BE COMPLETED IF APPLYING FOR A LIFEGUARD POSITION. APPLICANTS MUST BE AT LEAST 16 YEARS OF AGE BY MAY 31ST, AND HAVE CPR FOR THE PROFESSIONAL RESCUER, FIRST AID, AND LIFEGUARDING CERTIFICATION.

1. I will be able to begin work on \_\_\_\_\_ and can continue service until \_\_\_\_\_.
2. Have you worked for Chemung County before?     Yes     No  
If yes, when? \_\_\_\_\_ where? \_\_\_\_\_
3. What special swimming, boating, or diving skills can you teach? \_\_\_\_\_  
\_\_\_\_\_
4. Rank in order of preference:    \_\_\_\_\_ Harris Hill Pool    \_\_\_\_\_ Park Station Waterfront

**What certifications do you have?**

<input type="checkbox"/> First Aid    _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Type</span> <span>Exp. Date</span> </div>	<input type="checkbox"/> CPR    _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Type</span> <span>Exp. Date</span> </div>
<input type="checkbox"/> Lifeguarding    _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Type</span> <span>Exp. Date</span> </div>	<input type="checkbox"/> WSI    _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Type</span> <span>Exp. Date</span> </div>
<input type="checkbox"/> Other    _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Type</span> <span>Exp. Date</span> </div>	<input type="checkbox"/> Small Craft    _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Type</span> <span>Exp. Date</span> </div>

EDUCATION	SCHOOL	CIRCLE LAST FULL YEAR COMPLETED				MAJOR
High School		9	10	11	12	
College		1	2	3	4	
Other		1	2	3	4	

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I, \_\_\_\_\_, declare, subject to the penalties of perjury, that the statements made in this application have been examined by me and to the best of my knowledge and belief are true and correct.

I further authorize the release of any and all information about my self from any source deemed necessary, to a representative of the Chemung County Sheriff's Department, prior to being considered for appointment within Chemung County. This release may include all or any one of the following: former employers, listed references, central State Registry for Child Abuse and Neglect, Chemung County Department of Social Services, Chemung County Sheriff's Department, the Elmira Police Department, New York State Police, and any police agency from areas of former residence. I understand that a background investigation may be made and the investigation will cover possible civil and criminal cases in which I may have been involved. Only relevant information obtained through this investigation shall be considered for employment purposes.

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Signature

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Date

APPLICATIONS WILL BE KEPT ON FILE FOR ONE (1) CALENDAR YEAR.

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