RESOLUTION

ELMIRA-CHEMUNG TRANSPORTATION COUNCIL
POLICY COMMITTEE ENDORSEMENT

NUMBER: 14-P18

DATE: March 19, 2015

SUBJECT: Revision of the ECTC Unified Staffing and Operations Plan Amending Sections 4f and 5, TIP Amendments

MOVED BY: T. Bennett SECONDED BY: S. Skidmore

CONSENSUS: YES 4 NO 0
ABSTENTIONS: 0
ABSENT: 3

WHEREAS, the Transportation Improvement Program (TIP) is an enabling document for Federal funding of State and Local projects within a designated urbanized area, and

WHEREAS, there are TIP maintenance requirements that result in periodic minor revisions to the TIP that are referred to as Administrative Modifications, and

WHEREAS, throughout the life of the TIP Administrative Modifications are made that do not alter the delivery of an individual project or the over all program, and

WHEREAS, the Elmira-Chemung Transportation Council's Unified Staffing and Operations Plan outlines the ECTC process for amending projects on the TIP, and

WHEREAS, review of the current TIP Amendments process by the ECTC TIP Subcommittee identified process improvements that will streamline the project implementation process for basic TIP maintenance,

NOW, THEREFORE, BE IT RESOLVED, that the Elmira Chemung Transportation Council (ECTC) Policy Committee hereby endorses the revision to the ECTC Unified Staffing and Operations Plan to increase the increase the use of the Administrative Modification for minor project changes and a couple updated references\clarifications as shown on the attached sheet, and be it further

RESOLVED, that this revision be forwarded to the appropriate Federal and State Agencies as required.

ELMIRA-CHEMUNG
TANSPORTATION COUNCIL

I, the undersigned, Secretariat of the Elmira-Chemung Transportation Council (ECTC), DO HEREBY CERTIFY, that the foregoing is a copy of a resolution duly adopted by said Elmira-Chemung Transportation Council (ECTC) on March 19 2015 that it is a correct transcript therefrom and of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand March 20, 2015.

Brian C. Kelly, Secretariat

ECTC Unified Staffing and Operations Plan
Proposed Amendment

Current Relivant Sections

f. TIP Amendments

A minor revision is an administrative modification to projects in planning documents. According to the Statewide and Metropolitan Planning Rule, minor revisions do not require a 30-day public review (72 Fed. Reg. 7224 450.104). Minor revisions are defined as changes that impact less than 10% of an individual project or $250,000, whichever is less. Changes greater than this threshold are considered major amendments. An amendment is a change to the long-range metropolitan transportation plan or TIP that involves a major change in project cost, project schedule, design concept or scope, as well as the addition or deletion of a project.

TIP amendments trigger the various planning requirements associated with TIP re-adoption, requiring public review and demonstration of fiscal constraint and/or conformity. Amendments to illustrative projects do not require TIP adoption. The public will be notified of the availability of relevant documents at the ECTC, NYSDOT offices and the ECTC web site (www.elmirampo.org).

5. TIP Amendments

When major TIP amendments are required, the public will be notified of the availability of relevant documents at the ECTC, NYSDOT offices and the ECTC website (www.elmirampo.org). There will be a 15-day review period prior to Policy Committee action.

Proposed AmendmentTo Relivant Sections

(additions are in red and deletions are strikeouts)

f. TIP Amendments

A minor revision is an administrative modification to projects in planning documents. According to the Statewide and Metropolitan Planning Rule, minor revisions do not require a 15-day public review (72 Fed. Reg. 7224 450.104). Minor revisions are defined as changes that impact less than 10% of an individual project or $250,000, whichever is greater, and do not involve moving a project out of its current year of obligation. Changes greater than this threshold are considered TIP amendments. A TIP amendment is ~~a change to the long-range metropolitan transportation plan or TIP that involves~~ a major change in project cost, project schedule, design concept or scope, as well as the addition or deletion of a project.

TIP amendments trigger the various planning requirements associated with TIP re-adoption, requiring public review and demonstration of fiscal constraint and/or conformity. Amendments to illustrative projects do not require TIP adoption. The public will be notified of the availability of relevant documents at the ECTC, NYSDOT offices and the ECTC web site http://www.chemungcounty.com/index.asp?pageId=546

5. TIP Amendments

When ~~major~~ TIP amendments are required, the public will be notified of the availability of relevant documents at the ECTC, NYSDOT offices and the ECTC website (http://www.chemungcounty.com/index.asp?pageId=546). There will be a 15- calendar day public review period prior to Policy Committee action.