

# **Elmira Corning Regional Airport**

## **Irregular Operations Contingency Plan**

The Elmira Corning Regional Airport has prepared this Emergency Contingency Plan pursuant to 42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Ann Crook AAE, at [acrook@co.chemung.ny.us](mailto:acrook@co.chemung.ny.us). The Elmira Corning Regional Airport is filing this plan with the Department of Transportation because it is a commercial airport and this airport may be used by an air carrier described in USC 42301 (a)(1) for diversions.

### **Background**

On February 14, 2012, President Obama signed into law The FAA Modernization and Reform Act of 2012. This Act requires covered U.S. airports to submit to the Secretary of Transportation for review and approval Tarmac Delay Contingency Plans on or before May 14<sup>th</sup>, 2012.

### **Requirements**

Under the statute the Elmira Corning Regional Airport Irregular Operations Contingency Plan shall:

- 1) Contain a description of how the Airport, to the maximum extent possible, will; provide for the deplanement of passengers following excessive tarmac delays.
- 2) Provide for the sharing of facilities and make gates available at the airport in an emergency.

3) Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared U.S. Customs and Border Protection. This shall be required even though the DOT tarmac delay rules currently do not apply directly to Airports.

**United States Customs and Border Protection:**

The Elmira Corning Regional Airport does not have a United States Custom & Border Protection (CBP) presence to accommodate diverted international flights and strongly encourages aircraft operators operating international flights to contact the Operations Staff at (607)426-5621 for prior coordination of diverted international flights, except in the case of a declared in-flight emergency. In the event there is a diverted international flight at the Elmira Corning Regional Airport we will coordinate with the United States Customs & Border Protection out of Binghamton, NY (BMG).

**Facility Constraints:**

The Elmira Corning Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at (607)426-5621 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints at the Elmira Corning Regional Airport include the Air Traffic Control Tower closing from 0000 – 0559 local daily, and airline ground handling staff only operating during scheduled air service. During diversion events the Elmira Corning Regional Airport will issue NOTAMs regarding its ability to

accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

### **Airport Information**

Name of Airport: Elmira Corning Regional Airport

Name and title of person preparing the plan: Ann Crook AAE, Airport Manager

Preparer contact number: (607)739-5621 Ext. (235)

Preparer contact e-mail: [acrook@co.chemung.ny.us](mailto:acrook@co.chemung.ny.us)

Date of submission of plan: 10 May 2012

Airport Category: Non-Hub

### **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Operations Officer at (607)426-5621 for assistance.

### **Tarmac Delay**

Tarmac Delay – The term ‘tarmac delay’ means the period during which passengers are on board an aircraft on the tarmac—



(a) Awaiting takeoff after the aircraft doors have been closed or after passengers have been boarded. If the passengers have not been advised they are free to deplane; or

(b) Awaiting deplanment after the aircraft has landed.

### **EXCESSIVE TARMAC DELAY**

The term 'excessive tarmac delay' is defined as a 3 hour Tarmac delay for domestic flights and a 4 hour Tarmac delay for international flights.

#### **Deplanment of passengers following excessive Tarmac Delay:**

The Elmira Corning Regional Airport has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will deplane passengers as soon as practical after receiving requests from such airlines at the contact number listed above. We can provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane the aircraft. Passengers can be deplaned at the air carrier's discretion at any of the available parking area's on the terminal apron/tarmac. At the Airport there are common use gates and jet bridges. When available during an excessive tarmac delay the jet bridges will be an option for aircraft. If needed all remaining gates and handicapped accessible manual bridges can be used to help in the deplaning process. For any needed aircraft positioning and/or mechanical assistance the FBO can be reached. In the event that extra parking is needed there is additional space available on the "Alpha Apron" and the west end of the Deice pad.

If needed, the Airport can coordinate the use of the Ramp/Aircraft Parking area and Gates.

Also, when applicable the Airport will provide snow removal to clear parking areas.

**Provide for the Sharing of Facilities and Make Gates Available at the Airport in an Emergency:**

The gates at the Elmira Corning Regional Airport are under common use leases to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practical. The sterile area, gates, and jet bridges at the terminal are already shared by the air carriers. In the event of an emergency the jet bridges will be used as needed with additional parking and portable ramps available.

**Sterile Area Following Excessive Tarmac Delays for Passengers Who Have Not Yet Cleared U.S.**

**Customs and Border Protection:**

The Elmira Corning Regional Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. The airport currently does not have international flight operations scheduled by air carriers. In the event that an international flight has diverted to the airport, and is subject to the excessive delay regulations, the airport can establish a segregated area in the sterile area to hold the passengers or if available escort the passengers to the conference room. Any movements by the passengers, for example to go to the restroom, shall require an escort.

**Provide adequate food, potable water, restroom facilities, and access to medical treatment:**

At the Elmira Corning Regional Airport food can be provided by the restaurant located at the airport. In the event that the restaurant is closed the airport will have food brought in for the passengers. There are men's and women's restrooms, water fountains, and vending machines located in there sterile area. Emergency medical treatment will be provided by the EMS, as provided for in the Airport Emergency Plan.

**Public Access to the Emergency Contingency Plan:** The Elmira Corning Regional Airport will provide public access to this document when requested.

**Submission Date: 5 - 10 – 2012**

**Airport Category – Non Hub**

**Airport Information:**

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[acrook@co.chemung.ny.us](mailto:acrook@co.chemung.ny.us)

Operations Office (607)739-5621 Ext#233

Operations Cell (607)426-5621

**Airline Information:**

US Airways

Chuck Hathaway, Station Manager

Work# (607)796-6019

Delta Airlines

Chuck Hathaway, Station Manager

Work# (607)796-6019

Allegiant/Quick Flight

Work#(607)483-8360

**FBO/Maintenance Information:**

Atlantic FBO

Teresa Doan, Station Manager

Work# (607)739-3597

First Air

Tom Freeman, Station Manager

Work# (607)739-4087